

Checklist for Submissions to a Peer-Reviewed Health Administration Journal

- Title accurately reflects the content and conclusion of the manuscript
- Executive Summary/Abstract succinctly states the purpose of the article and why the study is important
- Executive Summary/Abstract describes the method(s) employed in simple-to-understand terms
- Executive Summary/Abstract contains a description of the results of the study and implications for practice and further research
- Introduction is a to-the-point description of the general topic or issue addressed in the manuscript
- Conceptual or theoretical framework for the study is presented with supporting relevant literature review
- Manuscript is clearly focused on the aspects of the theory or conceptual framework that relates specifically to the study at hand
- Method(s) used are described in sufficient detail that the typical reader in the targeted audience can anticipate the type of results and assess generalizability
- Results are presented in a clear and succinct (non-editorialized) manner
- Results flow logically from the analysis presented
- Discussion of results is defensible based on the methods used and data presented
- Limitations of the study are adequately discussed and areas for future research are outlined
- Practical implications to managers in health organizations are described and discussed