

International Associate *Application*



AmericanCollege of
HealthcareExecutives
for leaders who care®

Thank you for your interest in ACHE. A bachelor's degree from an accredited university and an interest in or commitment to the profession of healthcare management in a foreign country, not including members of the U.S. uniformed services, are required to join ACHE as an International Associate. **Please complete this application in its entirety.**

International Associates are not eligible to advance to Fellow status. If you are interested in advancing, consider applying as a full Member instead of an International Associate. International Associates do not have voting privileges, are ineligible to sit on ACHE's Council of Regents or Board of Governors and cannot serve as ACHE Chairman Officers.

If you are sending in a hard copy application, it is required you mail in a check for security purposes. To pay via credit card, **apply online at ache.org/Join.**

Personal Information

FIRST	MIDDLE	LAST	SUFFIX
DATE OF BIRTH (MM/DD/YY)		HOME ADDRESS	
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY
HOME PHONE	FAX	HOME EMAIL ADDRESS	
<input type="checkbox"/> Female	<input type="checkbox"/> Male	Preferred mailing and email address: <input type="checkbox"/> Business or <input type="checkbox"/> Home (Check one.)	
<input type="checkbox"/> Canadian Anti-Spam Law: For those living or working in Canada, if you want to receive email from ACHE check this box.			

Current Position

TITLE	START DATE (MM/DD/YY)		
ORGANIZATION NAME			
ADDRESS			
CITY	STATE/PROVINCE	ZIP/POSTAL CODE	COUNTRY
BUSINESS PHONE	BUSINESS EMAIL ADDRESS		

Occupational History

Excluding your current position, list your three most recent healthcare-related positions including fellowships, residencies and each armed forces tour of duty. List from most to least recent.

1	TITLE	ORGANIZATION NAME	CITY AND STATE/PROVINCE	COUNTRY
	LENGTH OF SERVICE	(FROM-TO: LIST MONTH/YEAR)		
2	TITLE	ORGANIZATION NAME	CITY AND STATE/PROVINCE	COUNTRY
	LENGTH OF SERVICE	(FROM-TO: LIST MONTH/YEAR)		
3	TITLE	ORGANIZATION NAME	CITY AND STATE/PROVINCE	COUNTRY
	LENGTH OF SERVICE	(FROM-TO: LIST MONTH/YEAR)		

- Indicate the start date of your first healthcare management position: _____
START DATE (MM/DD/YY)
- What is your total number of years of healthcare management experience? (*Experience is not a membership requirement.*) _____
NUMBER OF YEARS

Education

List all academic degrees earned.

UNDERGRADUATE

(Required)

SCHOOL NAME AND LOCATION/COUNTRY	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

GRADUATE

(If Applicable)

SCHOOL NAME AND LOCATION/COUNTRY	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

OTHER ADVANCED

DEGREE (Optional)

SCHOOL NAME AND LOCATION/COUNTRY	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

Statement of Release and Agreement

If admitted as an International Associate of ACHE, I pledge to abide by ACHE's *Bylaws, Code of Ethics, Regulations* and other rules (available on ache.org). I release ACHE and its agents from liability with respect to any evaluation of my fitness for membership or continued membership in ACHE.

SIGNATURE

DATE

Membership Dues (U.S. Dollars)

Annual International Associate dues are \$160 (U.S. dollars).* The prorated dues payment schedule is as follows:

Month Applied	January-June	July-August	September-December
Amount Due [†]	\$160	\$80	\$160 (Payment will also cover next year's dues in full.)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dues are billed in October for subsequent year.

Method of Payment**:

Check enclosed (payable to the American College of Healthcare Executives)

* ACHE reserves the right to revise its annual dues at any time without notice. If amounts have changed since this application was printed, ACHE will invoice you for the difference.

**Note: Check payment is required with hard copy applications. To pay with credit card, please apply online at ache.org/Join.

[†] The portion of your dues attributable to lobbying, which ACHE estimates as 1 percent, is nondeductible. The balance of your dues may be tax deductible as a business expense, depending on your individual circumstances. Check with your tax adviser.

Choose Your Digital Journal

You will automatically receive a **digital** *Healthcare Executive* magazine with your membership. In addition, please select one other **digital** publication (*Hard copy publications are available upon request. Please contact HAP@ache.org*):

Journal of Healthcare Management
(Six times/year, concise research articles)

Frontiers of Health Services Management
(Four times/year, one in-depth topic per issue)

Printed Copies: Please check here if you prefer to receive your ACHE benefits (i.e., publications) by mail rather than in digital format.

An application cannot be processed until all requested information, including dues, have been submitted.

Please allow up to four weeks for processing. You will receive a new member email when your membership has been approved.

Mail completed application with payment to:

American College of Healthcare Executives
3439 Eagle Way, Chicago, IL 60678-1034

American College of Healthcare Executives Questionnaire

To help meet your professional development needs and to better target programs and services for you, please complete the following 10 questions. Thank you for your time.

1. Which of the following best describes your position (not title)?

(Circle ONE number)

Chief Executive Officer	1	Dept. Head/Director	9
Chief Operating Officer	2	Manager	10
Chief Financial Officer	3	Staff	11
Chief Information Officer	4	Consultant	12
Chief Medical Officer	5	Not currently employed	13
Chief Nursing Officer	6	Retired	14
Senior Vice President	7	Other (please specify below)	15
Vice President	8		

2. Which of the following best describes your work setting?

(Circle ONE number)

Freestanding Hospital/Medical Center	1
Member Hospital of a Non-Federal Hospital System	2
Member Hospital of a Federal Hospital System (Military/VA/IHS)	3
Corporate Headquarters of a Healthcare System	4
Ambulatory Care Facility/Group Practice	5
Managed Care/HMO/PPO	6
Post-Acute/Chronic-Care Organization	7
Public Health/Community Health/Mental Health Agency	8
Consulting Firm	9
Association	10
Educational Institution/Research Institute	11
Military (nonhospital/clinic setting)	12
Health-Related Industry (e.g., supplier, pharmaceutical or equipment manufacturer)	13
Other (please specify below)	14

3. What are the principal focus and the secondary focus (if any) of your position?

(Circle ONE number for principal focus and ONE number for secondary focus)

	Principal	Secondary
General Management	1	1
Financial Management	2	2
Nursing Services	3	3
Human Resources Management	4	4
Clinical Support Services (e.g., PT, OT, X-ray, rehab)	5	5
Ancillary Services (e.g., housekeeping, physical plant)	6	6
Medical Staff Relations/Recruitment	7	7
Information Systems/Medical Records	8	8
Quality Assurance/Utilization/Ethics	9	9
Legal/Risk Management	10	10
Marketing/Planning/Public Affairs	11	11
Medical Care Program (e.g., oncology)	12	12
Ambulatory Care/Emergency Services/Readiness	13	13
Managed Care/HMO/PPO	14	14
Long-Term Care	15	15
Home Health Service	16	16
Mental Health/Substance Abuse	17	17
Fund Development/Community Relations/Volunteers	18	18
Educational Administration/Residency Program	19	19
Teaching/Academic Research	20	20
Governance	21	21
Policy/Advocacy/Government Affairs	22	22
Other (please specify below)	23	23

(for question 8)

Areas of Expertise

Governance

- 0100-Governance
- 0101-Board - Conflict Resolution, Education, Policies
- 0102-Board Selection and Recruitment Process
- 0103-For-Profit Subsidiaries Relations
- 0104-Foundation Relations
- 0105-Governance Structures
- 0106-Joint Ventures
- 0107-Lobbying - National, Provincial, State and Local
- 0108-Organizational Structure

Human Resources

- 0200-Human Resources
- 0201-CEO - Employment Contracts
- 0202-Compensation Strategies
- 0203-Downsizing
- 0204-Employment Law
- 0205-Health Professionals Legislation/Regulation
- 0206-Hiring and Performance Management
- 0207-Human Resource Administration
- 0208-Labor Relations
- 0209-Labor Strikes
- 0210-Leadership Development
- 0211-Medical Staff Development/Physician Relations
- 0212-Negotiation and Mediation
- 0213-Outsourcing Service
- 0214-Physician Recruitment/Retention
- 0215-Staff Management, Training and Development
- 0216-Staff Recruitment/Retention
- 0217-Succession Planning
- 0218-Employee Health

Finance

- 0300-Finance
- 0301-Auditors - Selection
- 0302-Business Plan Development
- 0303-Capital Asset Management
- 0304-Financial Analysis, Planning and Budgeting
- 0305-Reimbursement - Medicare/Medicaid/3rd Party
- 0306-Revenue Cycle Management
- 0307-Subrogation and Coordination of Benefits (COB)
- 0308-Underwriting
- 0309-Unrelated Business Income (UBIT)

Technology

- 0400-Technology
- 0401-Computerized Physician Order Entry
- 0402-Electronic Medical Record
- 0403-Freedom of Information/Protection of Privacy
- 0404-HIPAA
- 0405-Information Systems Selection/Implementation
- 0406-Information Systems Skills/Experience
- 0407-Medical Informatics
- 0408-Outsourcing
- 0409-Telemedicine/Telecommunications Systems

CQI

- 0500-Quality Management
- 0501-Accreditation - Joint Commission
- 0502-Accreditation - NCQA, URAC
- 0503-Benchmarking - Dashboards, Clinical Metrics
- 0504-Continuous Quality Improvement
- 0505-Leapfrog Initiatives
- 0506-Organizational Alignment
- 0507-Patient Safety
- 0508-Risk Management
- 0509-Six Sigma
- 0510-Utilization Management
- 0511-Utilization Review
- 0512-Reengineering

(continued on reverse)

(continued from reverse)

Areas of Expertise

Legal

- 0600-Legal
- 0601-Attorneys/Legal Counsel - Selection
- 0602-Certificates of Need
- 0603-Compliance - Medicare/Medicaid
- 0604-Credentialing and Licensing
- 0605-Government Relations
- 0606-Legal Risk Management and Antitrust Compliance
- 0607-Malpractice
- 0608-OSHA (Occupational Safety & Health Administration)
- 0609-Stark Rules

Ethics

- 0700-Ethics
- 0701-Ethics Management and Administration
- 0702-Management Ethics
- 0703-Medical Ethics

Healthcare

- 0800-Healthcare
- 0801-Ambulatory Care
- 0802-Clinical Pathways and Disease Management
- 0803-Complementary Medicine
- 0804-Field Hospital Management
- 0805-Group Practice
- 0806-Health Systems
- 0807-Home Healthcare
- 0808-Integration - Horizontal, Vertical
- 0809-Long-Term Care
- 0810-Managed Care - Contracting, Health Plans
- 0811-Network Development
- 0812-Nursing, Physicians, and Allied Professionals Roles
- 0813-Physician Compensation
- 0814-Population Health - Future Care Models
- 0815-Primary Health Care
- 0816-Rural Healthcare
- 0817-TRICARE
- 0818-Mental Health
- 0819-Outpatient
- 0820-Rehabilitation
- 0821-Nutrition
- 0822-Consumer-Driven Healthcare
- 0823-Pharmaceuticals/Drug Distribution Systems

Management

- 0900-Management
- 0901-Change Management
- 0902-Communication Skills
- 0903-Conflict Resolution
- 0904-Crisis Management
- 0905-Culture Development/Team Building
- 0906-Developing Physician Leaders
- 0907-Disaster Preparedness
- 0908-Facilities Management
- 0909-Interpersonal Skills
- 0910-Mentoring/Executive Coaching
- 0911-New Facility Construction
- 0912-Physician Practice Management
- 0913-Principles of Diversity
- 0915-Resource Management
- 0916-Restructuring/Reorganization
- 0917-Supply Chain Management

Business

- 1000-Business
- 1001-Community Relations
- 1002-Customer Service Centers
- 1003-Divestitures
- 1004-Fundraising
- 1005-Marketing and New Business Development
- 1006-Mergers/Acquisitions/Affiliations
- 1007-Public Relations
- 1008-Strategic Alliances
- 1009-Strategic Planning

4. Indicate the type of organization responsible for establishing policies for your overall operations. (Circle ONE number)

- Not-for-Profit 1
- Investor-Owned..... 2
- Government: Federal..... 3
- Government: Nonfederal..... 4

5. Please indicate whether you personally (not your organization) currently hold any of the following: (Circle ALL numbers that apply)

- MD or DO degree with a current license to practice medicine..... 1
- Registered Nurse license 2
- Nursing home administrator license..... 3
- Other healthcare license (e.g., pharmacy, therapy, LPN, etc.)..... 4
- Law license 5
- Certified Public Accounting license 6
- I do not hold any of the above 7

6. Are you a faculty member (full-time, part-time or adjunct) of an undergraduate or graduate health administration program? (Circle ONE number)

- Yes 1 No..... 0

7. Please indicate if you wish to be included in any of ACHE's special interest areas. (Circle ALL numbers that apply)

- CEO 1
- Managed Care Executive..... 2
- Post-Acute/Chronic-Care Executive 3
- Systems Healthcare Executive 4
- Nurse Executive..... 5
- Physician Executive 6
- Group Practice Executive..... 7
- Rural Healthcare Executive 8
- Consultant 9
- None..... 10

OPTIONAL

8. Please indicate up to three areas in which you consider yourself an expert. This will be published in the online Member Directory. (Select from Areas of Expertise columns, which begin on previous page. If you do not want anything listed, leave the question blank.)

1st _____ 2nd _____ 3rd _____

9. Please indicate your gender.

- Male 1
- Female 2

10. Select the item(s) that best describe your race/ethnicity. (Circle ALL numbers that apply)

- White (non-Latino) 1
- Black (non-Latino)..... 2
- Hispanic/Latino 3
- Asian or Pacific Islander..... 4
- American Indian, Eskimo or Aleut..... 5

Please circle those items you are willing to allow ACHE to release to executive search firms and others who desire lists that specify the race/ethnicity or gender of members. (Circle ALL that apply)

- Release Race/Ethnicity Release Gender Do Not Release

Name:

Email Address:
