

Membership *Application*



AmericanCollege of
HealthcareExecutives
for leaders who care®

Thank you for your interest in ACHE. **Please complete this application in its entirety.** A bachelor's degree from an accredited university and an interest in and commitment to the profession of healthcare management are required to join ACHE.

If you are sending in a hard copy application, it is required you mail in a check for security purposes.
To pay via credit card, **apply online at ache.org/Join.**

Personal Information

FIRST MIDDLE LAST SUFFIX

DATE OF BIRTH (MM/DD/YY) HOME ADDRESS

CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

HOME PHONE FAX HOME EMAIL ADDRESS

Female Male Preferred mailing and email address: Business **or** Home (Check one.)

Canadian Anti-Spam Law: For those living or working in Canada, check this box if you want to receive email from ACHE.

Current Position

Civilian Uniformed Services Check here if this is a Veterans Affairs organization.

TITLE/RANK START DATE (MM/DD/YY)

ORGANIZATION NAME/BRANCH

ADDRESS

CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

BUSINESS PHONE BUSINESS EMAIL ADDRESS

Occupational History

Excluding your current position, list your three most recent healthcare-related positions, including fellowships, residencies and each armed forces tour of duty. List from most to least recent.

1 Civilian TITLE/RANK ORGANIZATION NAME/BRANCH CITY AND STATE/PROVINCE

Uniformed Services LENGTH OF SERVICE (FROM-TO: LIST MONTH/YEAR)

2 Civilian TITLE/RANK ORGANIZATION NAME/BRANCH CITY AND STATE/PROVINCE

Uniformed Services LENGTH OF SERVICE (FROM-TO: LIST MONTH/YEAR)

3 Civilian TITLE/RANK ORGANIZATION NAME/BRANCH CITY AND STATE/PROVINCE

Uniformed Services LENGTH OF SERVICE (FROM-TO: LIST MONTH/YEAR)

• Indicate the start date of your first healthcare management position: _____
START DATE (MM/DD/YY)

What influenced you to join ACHE?: COLLEAGUE OR CO-WORKER EMPLOYER UNIVERSITY OR COLLEGE PROGRAM PROFESSOR OR INSTRUCTOR
 ATTENDED AN ACHE EDUCATIONAL PROGRAM INTERNET BROWSING FACHE CREDENTIAL OTHER

Referred by a member? Be sure that member gets recognized—provide his or her details below:

NAME ORGANIZATION NAME/BRANCH CITY AND STATE/PROVINCE EMAIL

Education

List all academic degrees earned.

UNDERGRADUATE

(Required)

SCHOOL NAME AND LOCATION	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

GRADUATE

(If Applicable)

SCHOOL NAME AND LOCATION	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

OTHER ADVANCED

DEGREE (Optional)

SCHOOL NAME AND LOCATION	ATTENDED (FROM-TO: LIST MONTH/YEAR)
DEGREE OR DIPLOMA (ABBREV.)	MAJOR SUBJECT

Statement of Release and Agreement

If admitted as a Member of ACHE, I pledge to abide by ACHE's *Bylaws, Code of Ethics, Regulations* and other rules (which are available on ache.org). I release ACHE and its agents from liability with respect to any evaluation of my fitness for membership or continued membership in ACHE.

SIGNATURE

DATE

Membership Dues (U.S. Dollars)

ACHE full membership dues are \$345 annually (dues payments are nonrefundable and nontransferable). ACHE provided a graduated dues structure to ease the transition for those in the early stages of their membership.

Our membership year runs January 1 through December 31. Your initial dues will be prorated based on the month you join. Renewal payments are due each year by December 31 and the first renewal notice is sent in October. If you join September – December, you would pay the full 12-month dues price and will not be billed for their first renewal until October the following year.

Prorated Dues Amount* (Payment must be included with application.)

Month Applied	January	February	March	April	May	June	July	August	September–December
Amount Due [†]	\$160	\$146.67	\$133.13	\$120	\$106.67	\$93.33	\$80	\$66.67	\$160 (Payment will cover next year's dues in full.)

Method of Payment**

Check enclosed (payable to the American College of Healthcare Executives)

* ACHE reserves the right to revise its annual dues at any time without notice. If amounts have changed since this application was printed, ACHE will invoice you for the difference.

**Note: Check payment is required with hard copy applications. To pay with credit card, please apply online at ache.org/Join.

[†]The portion of your dues attributable to lobbying, which ACHE estimates as 1 percent, is nondeductible. The balance of your dues may be tax deductible as a business expense, depending on your individual circumstances. Check with your tax adviser.

Choose Your Journal

You will automatically receive *Healthcare Executive* magazine with your membership. In addition, please select one journal:

Journal of Healthcare Management
(Six times/year, concise research articles)

Frontiers of Health Services Management
(Four times/year, one in-depth topic per issue)

Digital versions of these publications are available at ache.org/Publications.

An application cannot be processed until all requested information, including dues, have been submitted.

Please allow up to four weeks for processing. You will receive a new member email when your membership has been approved.

Mail completed application with payment to: American College of Healthcare Executives
3439 Eagle Way, Chicago, IL 60678-1034

Save time! Apply online at ache.org/Join.

APMEMB0819

American College of Healthcare Executives Questionnaire

To help meet your professional development needs and to better target programs and services for you, please complete the following 10 questions. Thank you for your time.

1. Which of the following best describes your position (not title)?

(Circle ONE number)

Chief Executive Officer 1	Dept. Head/Director 9
Chief Operating Officer 2	Manager 10
Chief Financial Officer 3	Staff 11
Chief Information Officer 4	Consultant 12
Chief Medical Officer 5	Not currently employed 13
Chief Nursing Officer 6	Retired 14
Senior Vice President 7	Other (please specify below) 15
Vice President 8	

2. Which of the following best describes your work setting?

(Circle ONE number)

Freestanding Hospital/Medical Center 1
Member Hospital of a Non-Federal Hospital System 2
Member Hospital of a Federal Hospital System (Military/VA/IHS) 3
Corporate Headquarters of a Healthcare System 4
Ambulatory Care Facility/Group Practice 5
Managed Care/HMO/PPO 6
Post-Acute/Chronic-Care Organization 7
Public Health/Community Health/Mental Health Agency 8
Consulting Firm 9
Association 10
Educational Institution/Research Institute 11
Military (nonhospital/clinic setting) 12
Health-Related Industry (e.g., supplier, pharmaceutical or equipment manufacturer) 13
Other (please specify below) 14

3. What are the principal focus and the secondary focus (if any) of your position?

(Circle ONE number for principal focus and ONE number for secondary focus)

	Principal	Secondary
General Management 1	1	1
Financial Management 2	2	2
Nursing Services 3	3	3
Human Resources Management 4	4	4
Clinical Support Services (e.g., PT, OT, X-ray, rehab) 5	5	5
Ancillary Services (e.g., housekeeping, physical plant) 6	6	6
Medical Staff Relations/Recruitment 7	7	7
Information Systems/Medical Records 8	8	8
Quality Assurance/Utilization/Ethics 9	9	9
Legal/Risk Management 10	10	10
Marketing/Planning/Public Affairs 11	11	11
Medical Care Program (e.g., oncology) 12	12	12
Ambulatory Care/Emergency Services/Readiness 13	13	13
Managed Care/HMO/PPO 14	14	14
Long-Term Care 15	15	15
Home Health Service 16	16	16
Mental Health/Substance Abuse 17	17	17
Fund Development/Community Relations/Volunteers 18	18	18
Educational Administration/Residency Program 19	19	19
Teaching/Academic Research 20	20	20
Governance 21	21	21
Policy/Advocacy/Government Affairs 22	22	22
Other (please specify below) 23	23	23

(for question 8)

Areas of Expertise

Governance

- 0100-Governance
- 0101-Board - Conflict Resolution, Education, Policies
- 0102-Board Selection and Recruitment Process
- 0103-For-Profit Subsidiaries Relations
- 0104-Foundation Relations
- 0105-Governance Structures
- 0106-Joint Ventures
- 0107-Lobbying - National, Provincial, State and Local
- 0108-Organizational Structure

Human Resources

- 0200-Human Resources
- 0201-CEO - Employment Contracts
- 0202-Compensation Strategies
- 0203-Downsizing
- 0204-Employment Law
- 0205-Health Professionals Legislation/Regulation
- 0206-Hiring and Performance Management
- 0207-Human Resource Administration
- 0208-Labor Relations
- 0209-Labor Strikes
- 0210-Leadership Development
- 0211-Medical Staff Development/Physician Relations
- 0212-Negotiation and Mediation
- 0213-Outsourcing Service
- 0214-Physician Recruitment/Retention
- 0215-Staff Management, Training and Development
- 0216-Staff Recruitment/Retention
- 0217-Succession Planning
- 0218-Employee Health

Finance

- 0300-Finance
- 0301-Auditors - Selection
- 0302-Business Plan Development
- 0303-Capital Asset Management
- 0304-Financial Analysis, Planning and Budgeting
- 0305-Reimbursement - Medicare/Medicaid/3rd Party
- 0306-Revenue Cycle Management
- 0307-Subrogation and Coordination of Benefits (COB)
- 0308-Underwriting
- 0309-Unrelated Business Income (UBIT)

Technology

- 0400-Technology
- 0401-Computerized Physician Order Entry
- 0402-Electronic Medical Record
- 0403-Freedom of Information/Protection of Privacy
- 0404-HIPAA
- 0405-Information Systems Selection/Implementation
- 0406-Information Systems Skills/Experience
- 0407-Medical Informatics
- 0408-Outsourcing
- 0409-Telemedicine/Telecommunications Systems

CQI

- 0500-Quality Management
- 0501-Accreditation - Joint Commission
- 0502-Accreditation - NCQA, URAC
- 0503-Benchmarking - Dashboards, Clinical Metrics
- 0504-Continuous Quality Improvement
- 0505-Leapfrog Initiatives
- 0506-Organizational Alignment
- 0507-Patient Safety
- 0508-Risk Management
- 0509-Six Sigma
- 0510-Utilization Management
- 0511-Utilization Review
- 0512-Reengineering

(continued on reverse)

(continued from reverse)

Areas of Expertise

Legal

- 0600-Legal
0601-Attorneys/Legal Counsel - Selection
0602-Certificates of Need
0603-Compliance - Medicare/Medicaid
0604-Credentialing and Licensing
0605-Government Relations
0606-Legal Risk Management and Antitrust Compliance
0607-Malpractice
0608-OSHA (Occupational Safety & Health Administration)
0609-Stark Rules

Ethics

- 0700-Ethics
0701-Ethics Management and Administration
0702-Management Ethics
0703-Medical Ethics

Healthcare

- 0800-Healthcare
0801-Ambulatory Care
0802-Clinical Pathways and Disease Management
0803-Complementary Medicine
0804-Field Hospital Management
0805-Group Practice
0806-Health Systems
0807-Home Healthcare
0808-Integration - Horizontal, Vertical
0809-Long-Term Care
0810-Managed Care - Contracting, Health Plans
0811-Network Development
0812-Nursing, Physicians, and Allied Professionals Roles
0813-Physician Compensation
0814-Population Health - Future Care Models
0815-Primary Health Care
0816-Rural Healthcare
0817-TRICARE
0818-Mental Health
0819-Outpatient
0820-Rehabilitation
0821-Nutrition
0822-Consumer-Driven Healthcare
0823-Pharmaceuticals/Drug Distribution Systems

Management

- 0900-Management
0901-Change Management
0902-Communication Skills
0903-Conflict Resolution
0904-Crisis Management
0905-Culture Development/Team Building
0906-Developing Physician Leaders
0907-Disaster Preparedness
0908-Facilities Management
0909-Interpersonal Skills
0910-Mentoring/Executive Coaching
0911-New Facility Construction
0912-Physician Practice Management
0913-Principles of Diversity
0915-Resource Management
0916-Restructuring/Reorganization
0917-Supply Chain Management

Business

- 1000-Business
1001-Community Relations
1002-Customer Service Centers
1003-Divestitures
1004-Fundraising
1005-Marketing and New Business Development
1006-Mergers/Acquisitions/Affiliations
1007-Public Relations
1008-Strategic Alliances
1009-Strategic Planning

4. Indicate the type of organization responsible for establishing policies for your overall operations. (Circle ONE number)

- Not-for-Profit ... 1
Investor-Owned ... 2
Government: Federal ... 3
Government: Nonfederal ... 4

5. Please indicate whether you personally (not your organization) currently hold any of the following: (Circle ALL numbers that apply)

- MD or DO degree with a current license to practice medicine ... 1
Registered Nurse license ... 2
Nursing home administrator license ... 3
Other healthcare license (e.g., pharmacy, therapy, LPN, etc.) ... 4
Law license ... 5
Certified Public Accounting license ... 6
I do not hold any of the above ... 7

6. Are you a full-time, part-time or adjunct faculty member of an undergraduate or graduate health administration program? (Circle ONE number)

- Full time ... 1 Adjunct ... 3
Part-time ... 2 N/A (Not a faculty member) ... 4

7. Please indicate if you wish to be included in any of ACHE's special interest areas. (Circle ALL numbers that apply)

- CEO ... 1
Managed Care Executive ... 2
Post-Acute/Chronic-Care Executive ... 3
Systems Healthcare Executive ... 4
Nurse Executive ... 5
Physician Executive ... 6
Group Practice Executive ... 7
Rural Healthcare Executive ... 8
Consultant ... 9
None ... 10

OPTIONAL

8. Please indicate up to three areas in which you consider yourself an expert. This will be published in the online Member Directory. (Select from Areas of Expertise columns, which begin on previous page. If you do not want anything listed, leave the question blank.)

1st _____ 2nd _____ 3rd _____

9. Please indicate your gender.

- Male ... 1
Female ... 2

10. Select the item(s) that best describe your race/ethnicity. (Circle ALL numbers that apply)

- White (non-Latino) ... 1
Black (non-Latino) ... 2
Hispanic/Latino ... 3
Asian or Pacific Islander ... 4
American Indian, Eskimo or Aleut ... 5

Please circle those items that you are willing to allow ACHE to release to executive search firms and others who desire lists that specify the race/ethnicity or gender of members. (Circle ALL that apply)

- Release Race/Ethnicity Release Gender Do Not Release

Name:

Email Address: