

Archived ACHE Directory of Fellowships Listings

Once the application deadline for a fellowship listing has passed, the listing is removed from the directory. Below is an archive of previously listed postgraduate fellowships from ache.org/PostGrad.

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California	
Fellowship Title	Post-Graduate Administrative Fellowship
Organization and Address:	Kaiser Permanente Postgraduate Fellowship Program in Health Care Administration Managed Care/HMO/PPO Kaiser Permanente Southern California 393 Walnut Street Pasadena, CA 91188
Number of Positions	6
Salary	Paid
Reports To	Executive Leadership
Application Deadline	09/29/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	Southern California offers a flexible 24-month fellowship that includes three rotations: two at a medical center and/or service area, and one at the regional offices. During the regional rotation, fellows have the opportunity to gain exposure to the various departments that support the operations of the Kaiser Foundation Hospitals/Health Plan and Permanente Medical Group. Students with a degree conferred between July 1, 2017 - June 30, 2018 from an accredited graduate program in health administration, public health, business administration, nursing services administration or similar degrees are eligible to apply for the fellowship program.
To Apply	Required application materials include: Graduate School Transcript(s), Resume, Statement of Purpose/Essays, Letters of Recommendation (Professional and Academic). For more information on the fellowship program's required documents and instructions, please visit our website at https://adminfellowship.kp.org/adminfellowship/
To Apply URL	https://adminfellowship.kp.org/adminfellowship/
Fellowship Title	Healthcare Administrative Fellowship
Organization and Address:	Keck Medicine of USC Member hospital of a non-Federal hospital system 1500 San Pablo St. Los Angeles, CA 90033
Number of Positions	1
Salary	Paid

Reports To	Executive Leadership
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>The one year administrative fellowship at Keck Medicine of USC is a collaborative and demanding leadership program designed to provide a unique career development opportunity.</p> <p>Sponsored by the Chief Executive Officer of Keck Hospital of USC, the program provides fellows with hands-on experience in operations, strategy, ambulatory services, finance, marketing, human resources, information technology, and other areas across the healthcare system through a series of six week rotations..</p> <p>In addition to work assigned in rotations, the fellow and program preceptors identify additional projects that will provide leadership and professional growth as well as meet the needs of the organization.</p>
To Apply	<p>For more information see below:</p> <p>Informational Brochure- http://bit.ly/KeckAdminFellowBrochure</p> <p>National Administrative Fellowship Centralized Application Service:https://nafcas.liaisoncas.com</p>
To Apply URL	https://nafcas.liaisoncas.com

Connecticut

Fellowship Title	Trinity Health Fellow - Mission
Organization and Address:	<p>St. Francis Care</p> <p>Member hospital of a non-Federal hospital system</p> <p>114 Woodland Street</p> <p>Hartford, CT 06105</p>
Number of Positions	1
Salary	Paid
Reports To	Senior Organizational Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Mission Fellowship will be involved with a majority of effort at the with Ann Arbor and Livingston campuses providing formation and ethics services, and other mission

	related activities. In the Southeast Michigan Region the fellow will serve these same functions including education and consultation.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Trinity Health Fellow - Trinity Health New England
Organization and Address:	<p>St. Francis Care</p> <p>Member hospital of a non-Federal hospital system</p> <p>114 Woodland Street</p> <p>Hartford, CT 06105</p>
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited

	<p>program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Illinois	
Fellowship Title	Administrative Fellowship
Organization and Address:	Advocate Health Care Corporate Headquarters of Healthcare System 3075 Highland Parkway Downers Grove, IL 60515
Number of Positions	2
Salary	Paid
Reports To	Bill Santulli, EVP & COO
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2018
Fellowship Description	The Postgraduate Administrative Fellowship is a one year experience open to recent graduates from Healthcare Administration and Public Health programs. Fellows are placed in an educational working environment that enables them to use their analytical, project management and communication skills in a team-based setting. Directed by members of the senior management teams, the fellowship provides broad-based exposure to strategic, operational, and governance issues. Fellows participate in board, planning, executive, and medical staff meetings. Under the supervision of mentors, Fellows complete project assignments and are given the opportunity for exposure across Advocate's hospitals, physician practice groups, and post-acute network.

To Apply	<p>Interested applicants should complete an online application by October 2, 2017 to be considered. Advocate is participating in the National Administrative Fellowship Centralized Application Service (NAFCAS). NAFCAS is a simplified and streamlined application process for candidates interested in applying to administrative fellowships. The NAFCAS Application Portal is located at: nafcass.liaisoncas.com</p> <p>The following materials are required:</p> <ul style="list-style-type: none"> • Personal statement outlining qualifications and objectives • Cover letter • Current resume • Three letters of recommendation, including one from a graduate program director • Official graduate school transcript <p>Phone interviews will be conducted and qualified candidates will be invited to participate in on-site interviews. On-site interviews will provide opportunity to meet Advocate executives and Administrative Fellows mentors, tour patient care sites, spend time at our corporate office in Downers Grove, Illinois, and interact with past/current Fellows. Selection announcements will be made following on-site interviews.</p>
To Apply URL	http://Advocatehealth.com/AdministrativeFellowship
Fellowship Title	Stuart A. Wesbury, Jr. Postgraduate Fellowship
Organization and Address:	American College of Healthcare Executives Association 1 N. Franklin St. Suite 1700 Chicago, IL 60606
Number of Positions	1
Salary	Paid
Reports To	President and CEO
Application Deadline	12/01/17
Selection Date	February 2018
Approximate Start Date	June 2018
Fellowship Description	The fellowship is a flexible program, tailored to meet the needs of both the fellow and the association. The program will provide in-depth exposure to a broad range of association management issues, one-on-one interaction with senior-level executives, and rotation through all major ACHE divisions. The program will also allow the fellow to assume responsibility for selected administrative tasks and to explore an issue of particular importance to ACHE or its affiliates. The fellow will report to ACHE's president/CEO.
To Apply	Please apply by following the link below.
To Apply URL	http://www.ache.org/carsvcs/wesbury_fellowship.cfm
Fellowship Title	HSHS Administrative Fellowship

Organization and Address:	Hospital Sisters Health System Corporate Headquarters of Healthcare System 4936 Laverna Road Springfield, IL 62707
Number of Positions	3
Salary	Paid
Reports To	David Beach; EJ Kuiper
Application Deadline	10/01/17
Selection Date	October 2017
Approximate Start Date	July 2018
Fellowship Description	HSBS will offer three opportunities for two-year Fellowships beginning July 2018. Two positions will be at the System Services Center in Springfield, IL, one position will be at the HSHS Central IL Division in Springfield, IL. The HSHS Fellowship program provides a dynamic and engaging experience that will positively affect the Fellows' ability to provide quality, compassionate care as the pursue a career in health care. Fellows will be part of a longstanding and evolving health system, allowing them the opportunity to embrace the mission and ministry of the Hospital Sisters of St. Francis. Typically, one year is spent at the primary location, and one year is spent at one of the various HSHS ministries.
To Apply	Applicants must be in the final year of a CAHME-accredited graduate program, pursuing a MHA, MPH or MBA with an emphasis in healthcare, or degree equivalent. Individuals must be committed to supporting the mission, philosophy, and goals of HSHS. To apply and for more information including required documents, please contact Holly Kesterson at fellow@hshs.org.
Fellowship Title	Administrative Fellow
Organization and Address:	Hospital Sisters Health System - Central Illinois Division Corporate Headquarters of Healthcare System 800 E. Carpenter Street Springfield, IL 62769
Number of Positions	1
Salary	Paid
Reports To	E.J. Kuiper, CID President & CEO
Application Deadline	10/01/17
Selection Date	October 2017
Approximate Start Date	July 2018
Fellowship Description	The HSHS Central Illinois Division (CID) Administrative Fellowship is a 2 year program designed to meet the Administrative Fellow's goals. Year 1 The fellow will rotate through Strategy, Finance, Human Resources, Legal, & Quality.

	<p>The fellow will lead division initiatives and projects to improve leadership ability & impact operating performance of the division. Fellows spend half of the 1st year with Division President & CEO.</p> <p>Year 2 Based on interests, the fellow will locate to 1 of the 4 CID hospitals, the HSHS Medical Group, or stay in the division to focus on career interests. The program offers leadership development, mentorship, and exposure to all levels the organization to prepare the fellow for future career opportunities.</p>
To Apply	<p>Applicants must be in the final year of a CAHME-accredited graduate program, pursuing a MHA, MPH or MBA with an emphasis in healthcare, or degree equivalent.</p> <p>Individuals must be committed to supporting the mission, philosophy, and goals of HSHS. To apply and for more information including required documents, please contact Holly Kesterson at fellow@hshs.org.</p>
To Apply URL	http://www.hshs.org/Careers/CID-Administrative-Fellowship
Fellowship Title	Administrative Fellow
Organization and Address:	<p>Loyola Medicine Freestanding Hospital/Medical Center 2160 S. First Ave BLDG 101 Maywood, IL 60153</p>
Number of Positions	2
Salary	Paid
Reports To	President LUMC
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>The Loyola Medicine Administrative Fellowship is a one-year program structured to develop the leadership skills of future healthcare administrators. Loyola Medicine encompasses Loyola University Medical Center in Maywood, Gottlieb Memorial Hospital in Melrose Park, and health centers at more than 30 locations across Illinois. Loyola Medicine's competency-based curriculum is tiered to provide a broad educational experience in the first three months and front-line operational experience in a chosen area during the latter nine months. The program promotes learning and application of practical skills in operations, strategy, and front-line management to prepare fellows for leadership careers in the academic healthcare environment.</p>
To Apply	<p>There are 2 ways to apply to the Administrative Fellowship at Loyola Medicine:</p> <p>1. Submit required materials using the National Administrative Fellowship Centralized Application Service (NAFCAS). Applications must be received by Monday, October 2, 2017</p> <p>OR</p>

	<p>2.Submit the required materials in one packet:</p> <ul style="list-style-type: none"> •Résumé •Personal statement including fellowship goals, career objectives and interest in academic medicine (1-2 pages) •Writing sample, essay or research paper where you are the sole author •Three letters of recommendation in a sealed and signed envelope, including one academic and one professional. •Official graduate transcript and official or unofficial undergraduate transcripts <p>Please mail complete application packet to:</p> <p>Loyola University Medical Center Attn: Colleen Chenevey and Danielle Young Administrative Fellowship Program 2160 S. First Ave. Building 101 - 0775 Maywood, IL 60153</p> <p>Qualified candidates must receive a master of healthcare administration (MHA), business administration (MBA), public health (MPH) or equivalent degree from a graduate program during the Spring of 2018. Programs must be accredited from one of the following accrediting bodies:</p> <p>Association of University Programs in Health Administration (AUPHA) Association to Advance Collegiate Schools of Business (AACSB) Commission of Healthcare Management Education (CAHME) Council of Education for Public Health (CEPH)</p> <p>A minimum of one year related healthcare experience is preferred.</p>
To Apply URL	https://www.loyolamedicine.org/jobs/administrative-fellowship-program
Fellowship Title	Administrative Fellowship Program
Organization and Address:	Rush University Medical Center Freestanding Hospital/Medical Center 1653 W. Congress Parkway Chicago, IL 60612
Number of Positions	2
Salary	Paid
Reports To	Executive Vice President and COO
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018

Fellowship Description	<p>The fellowship program at Rush is a challenging and rewarding post-graduate opportunity. Working in a nationally recognized academic medical center provides a unique perspective on the collaborative interaction between the clinical delivery, education and research enterprises. Our fellowship program gives individuals the opportunity to further their development and careers by learning from and working with Rush's senior leadership team for one year.</p> <p>Fellows will work on several projects and will meet regularly with the program's executive sponsor — Michael Dandorff — to help them discover their areas of interest in the health care environment.</p>
To Apply	<p>To begin the application, please visit: https://nafcas.liaisoncas.com</p> <p>Rush University Medical Center is a member of the National Council for Administrative Fellowships. For more information on NCAF please visit: http://nchl.org/static.asp?path=7003.</p> <p>Candidates invited to interview on-site will participate in a daylong series of individual and panel meetings with various Rush leaders. Candidates should plan on arriving the day prior to interviews for a dinner with current and past fellows. Overnight accommodations and full reimbursement for travel expenses will be provided.</p>
To Apply URL	https://www.rush.edu/health-care-professionals/career-opportunities/administrative-fellowship-program-rush

Louisiana

Fellowship Title	Administrative Fellowship
Organization and Address:	<p>Ochsner Health System Freestanding Hospital/Medical Center 1514 Jefferson Highway New Orleans, LA 70125</p>
Number of Positions	5
Salary	Paid
Reports To	System Exec. VP
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2017
Fellowship Description	<p>Ochsner Health System's Administrative Fellowship Program provides recent MBA, MHA and related field graduates the breadth of experience necessary to cultivate competencies critical to a successful career in healthcare administration. Fellows have the opportunity to rotate through and experience all aspects of Ochsner's hospitals, clinics, corporate office and any other entities in which interest and organizational needs are expressed. Administrative Fellows are exposed to a broad range of hands-on experiences that will prepare them for a successful career in healthcare leadership. The Fellowship also focuses on aiding the Fellows in finalizing employment at the end of the Fellowship.</p>

To Apply	<p>Prospective Administrative Fellow candidates must submit the following materials before close of business on Monday, Oct. 2, 2017:</p> <ul style="list-style-type: none"> • Application Cover Sheet - on Ochsner website • Resume • Personal Statement - 1 page required (include why you are interested in a fellowship, why you have chosen healthcare, and why you would choose Ochsner) • Three (3) Letters of Reference, including contact name and phone number, along with their signature Combination of academic and professional) • Official Graduate Transcript <p>All materials listed above must be submitted via email to:</p> <p>adminfellow@ochsner.org</p> <p>If you have any questions or need additional information, please contact Faye Campo, Program Manager at (504) 842-0828. Thank you for your interest in Ochsner Health System</p>
To Apply URL	https://www.ochsner.org/careers/career-paths/administrative-fellowships/

Maryland

Fellowship Title	Trinity Health Fellow - Silver Spring MD
Organization and Address:	Holy Cross Hospital - Silver Spring Member hospital of a non-Federal hospital system 1500 Forest Glen Road Silver Spring, MD 20910
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.

	<p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Massachusetts	
Fellowship Title	MGH Administrative Fellowship Program
Organization and Address:	<p>Massachusetts General Hospital Public Health/Community Health/Mental Health Agency 55 Fruit Street Boston, MA 02114</p>
Number of Positions	1
Salary	Paid
Reports To	Co-directors
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>Two-year program designed to provide health care professionals with essential hospital management and administration training in ambulatory care and inpatient settings.</p> <p>Fellows rotate through key departments including patient care services, finance, patient advocacy, human resources, corporate/public affairs and hospital and ambulatory care operations.</p> <p>Fellows participate in senior operations teams and shadow key leaders to understand day-to-day challenges and decision-making processes and identify projects that further hospital goals.</p>

	<p>Fellows have access to resources through seminars and training courses through the MGH Leadership Academy.</p> <p>Fellows attend one regional and one national conference during the program.</p>
To Apply	<p>To apply to the Massachusetts General Hospital Administrative Fellowship Program, submit the required materials via the National Administrative Fellowship Centralized Application System (NAFCAS) at: http://nafcas.liaisoncas.com. NAFCAS will re-open for the 2017-2018 application cycle in June 2017.</p> <p>Interested applicants will submit the following information online:</p> <ul style="list-style-type: none"> • Current resume • Written statement of interest outlining career objectives • Official Transcript of Completed Graduate Courses • A letter of recommendation from each of the following*: <ul style="list-style-type: none"> o Graduate Program Director o Faculty Member o Internship/Fellowship Preceptor <p>* In all cases, an applicant must submit three professional letters of reference. In the event that the applicant did not have an internship/fellowship experience during their graduate school program, a letter from a recent or current employer in the healthcare setting may serve as a substitute for the preceptor letter. In the event that the Graduate School Program Director serves also as a faculty member, the Graduate School Program Director should write a letter of reference in that capacity, and a separate letter of reference should be obtained from a different professor or faculty member to fulfill the Faculty Member reference letter requirement.</p>
To Apply URL	http://www.massgeneral.org/education/fellowship.aspx?id=118

Fellowship Title	MGPO Finance Fellowship Program
Organization and Address:	Massachusetts General Physicians Organization Member hospital of a non-Federal hospital system 55 Fruit Street Bulfinch 208 Boston, MA 02114
Number of Positions	1
Salary	Paid
Reports To	Senior Vice President of Finance
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2018
Fellowship Description	The MGPO Finance Fellowship is an intensive 18 month training program that contributes to the growth and development of health care leaders in financial operations and strategic

	<p>planning.</p> <p>Our program is tailored to allow the development of individual interests in a structured but flexible learning experience, interaction with senior and executive leadership, and participation in a diverse scope of operations. Through education, exposure, and work opportunities we strive to provide our fellows a comprehensive well rounded experience. For more information, please visit our website.</p> <p>NOTE: Applicants must be eligible to work in the USA (we do not sponsor work visas).</p>
To Apply	<p>MGPO Finance will seek applicants from selected schools whose curriculum content is viewed as consistent with the goals of the Fellowship Program. The application is due October 2nd, 2017.</p> <p>Applicants must submit the following information:</p> <ol style="list-style-type: none"> 1. Cover Letter 2. Current Resume or Curriculum Vitae 3. Personal Statement of interest outlining career objectives (two page maximum) 4. Graduate Transcript. Please note: if applying via NAFCAS, official graduate transcript(s) will be collected by the system; if applying via email, submit a scanned copy, and if invited to on-site interview, original copy will be requested prior to interview. 5. Three letters of recommendation. (1) Academic, (1) professional, and (1) other (academic, professional, or from program director). Please note: if applying via NAFCAS, letters of recommendation will be collected by the system in the "Supporting Information" section. 6. Employment questions (If applying via email, you may download the questionnaire on our website. If applying via NAFCAS, these questions can be found under the "Questions" tab.) <p>There are two ways through which applicants may choose to apply—please only apply through ONE method (not both) to avoid duplicate submissions:</p> <ul style="list-style-type: none"> • Option 1: Submit the documents electronically to MGPOFellowship@partners.org by the application deadline. Please mail all supplemental application material (letters of recommendation and transcripts) to the following address: <p>ATTN: FINANCE FELLOW Massachusetts General Physicians Organization 55 Fruit Street - Bulfinch 208 Boston, Massachusetts 02114</p> <ul style="list-style-type: none"> • Option 2: Alternatively, applicants may choose to submit their materials on the NCAF's National Administrative Fellowship Centralized Application Service (NAFCAS): http://nafcas.liaisoncas.org/. <p>After the application submission deadline, selected candidates will participate in phone interviews. Finalists for the Fellowship will be invited for an in-person interview. Travel expenses will be subsidized for applicants invited to interview.</p> <p>MGH is a member of the National Council on Administrative Fellowships and follows NCAF's voluntary Code of Good Practice.</p>

	For additional information, please visit our website or contact us at MGPOfellowship@partners.org.
To Apply URL	http://www.massgeneral.org/education/fellowship.aspx?id=177&display=overview
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Michigan	
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Fellowship Title	Administrative Fellowship
Organization and Address:	Beaumont Health Member hospital of a non-Federal hospital system 2000 Town Center Drive Southfield, MI 48075
Number of Positions	6
Salary	Paid
Reports To	Varies, see description
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2018
Fellowship Description	<p>This 2 year developmental program combines both rotations and projects allowing Fellows access to unique opportunities and to explore all aspects of hospital administration in both the narrow and broad scopes.</p> <p>The preceptors for the 2018 - 2020 fellowship are: John Fox, President and CEO, Beaumont Health Susan Grant, Executive Vice President and CNO, Beaumont Health Rosanna Morris, President, Beaumont Hospital – Royal Oak Kelly Smith, President, Beaumont Hospital – Dearborn Nancy Susick, President, Beaumont Hospital – Troy Laura Glenn, Senior Vice President and Executive Director, Beaumont Physician Partners and Beaumont Medical Group</p>
To Apply	<p>There are 2 ways to apply to the Fellowship for the 2017-2019 cohort:</p> <p>1) Submit your application via NAFCAS portal: http://nafcas.liaisoncas.com</p> <p>OR</p> <p>2) Email your application as one pdf to adminfellow@beaumont.org. Please include the following:</p> <ul style="list-style-type: none"> -Cover page that includes name, school, email, phone, and address -Resume -Statement of career objectives/personal statement (one page, single spaced) -3 Letters of Recommendation (one professional, one academic, one of applicant's choice)

	-Official graduate transcripts -Unofficial undergraduate transcripts
To Apply URL	https://www.beaumont.org/careers/administrative-fellowship
Fellowship Title	Administrative Fellowship
Organization and Address:	Beaumont Health Member hospital of a non-Federal hospital system 2000 Town Center Drive Southfield, MI 48075
Number of Positions	6
Salary	Paid
Reports To	Varies, see description
Application Deadline	10/23/17
Selection Date	November 2017
Approximate Start Date	June 2018
Fellowship Description	<p>This 2 year developmental program combines both rotations and projects allowing Fellows access to unique opportunities and to explore all aspects of hospital administration in both the narrow and broad scopes.</p> <p>The preceptors for the 2018 - 2020 fellowship are: John Fox, President and CEO, Beaumont Health Susan Grant, Executive Vice President and CNO, Beaumont Health Rosanna Morris, President, Beaumont Hospital – Royal Oak Kelly Smith, President, Beaumont Hospital – Dearborn Nancy Susick, President, Beaumont Hospital – Troy Laura Glenn, Senior Vice President and Executive Director, Beaumont Physician Partners and Beaumont Medical Group</p>
To Apply	<p>There are 2 ways to apply to the Fellowship for the 2017-2019 cohort:</p> <p>1) Submit your application via NAFCAS portal: http://nafcas.liaisoncas.com</p> <p>OR</p> <p>2) Email your application as one pdf to adminfellow@beaumont.org. Please include the following:</p> <ul style="list-style-type: none"> -Cover page that includes name, school, email, phone, and address -Resume -Statement of career objectives/personal statement (one page, single spaced) -3 Letters of Recommendation (one professional, one academic, one of applicant's choice) -Official graduate transcripts -Unofficial undergraduate transcripts
To Apply URL	https://www.beaumont.org/careers/administrative-fellowship

Fellowship Title	Trinity Health Fellow - Grand Rapids
Organization and Address:	Mercy Health Saint Mary's Member hospital of a non-Federal hospital system 200 Jefferson Street, SE Grand Rapids, MI 49503
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Trinity Health Fellow - Ann Arbor
Organization and Address:	Saint Joseph Mercy Health System Member hospital of a non-Federal hospital system

	5301 McAuley Drive Ypsilanti, MI 48197
Number of Positions	1
Salary	Paid
Reports To	CEO
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Trinity Health Fellow - Oakland
Organization and Address:	St. Joseph Mercy - Oakland Member hospital of a non-Federal hospital system 44405 Woodward Ave Pontiac, MI 48341
Number of Positions	1
Salary	Paid

Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
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Fellowship Title	Trinity Health Fellowship - Livonia
Organization and Address:	<p>St. Mary Mercy Hospital</p> <p>Member hospital of a non-Federal hospital system</p> <p>36475 Five Mile</p> <p>Livonia, MI 48150</p>
Number of Positions	1
Salary	Paid
Reports To	CEO
Application Deadline	10/02/17
Selection Date	November 2017

Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
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Fellowship Title	Trinity Health Fellow - Health Informatics (2 fellows)
Organization and Address:	Trinity Health Corporate Headquarters of Healthcare System 20555 Victor Parkway Livonia, MI 48152
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Health Informatics Fellow position provides the opportunity for new graduates to work in a dynamic field and diverse organization. Individuals with knowledge of decision support processes, biostatistics and other advanced analytic techniques as well as

	<p>foundational understanding of IS principles for integration and interoperability (eg., data standards, etc.) are ideal applicants. Experience includes:</p> <ol style="list-style-type: none"> 1. Participation in aspects of the evolving TIS Strategy 2. Leading a work group with a defined deliverable 3. Working directly with a senior executives 4. Completing analyses and taking on field assignments to obtain first hand liaison and customer experience
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Trinity Health Fellow-Clinical Applications
Organization and Address:	<p>Trinity Health</p> <p>Corporate Headquarters of Healthcare System</p> <p>20555 Victor Parkway</p> <p>Livonia, MI 48152</p>
Number of Positions	1
Salary	Paid
Reports To	Senior Organizational Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Information Services (TIS) Administrative Fellowship Program is designed for postgraduates in order to develop talent and future leaders in the complex environment of information technology at a National healthcare system. The Clinical & Revenue

	Applications Fellow will have an opportunity to participate in and lead projects focused on supporting the application environment across the continuum of care. The position offers flexibility, with guidance from the preceptor, to experience leadership and executive decision making processes, business operations, strategic planning in alignment with organizations goals, application implementation and optimization, process improvement and project management.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com

Fellowship Title	Trinity Health Fellow - Continuing Care
Organization and Address:	Trinity Health Corporate Headquarters of Healthcare System 20555 Victor Parkway Livonia, MI 48152
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	Continuing Care is a National Health Ministry (NHM) comprised of several distinct service lines that includes, skilled nursing and rehab services, independent living, assisted living, affordable housing communities, homecare, hospice, PACE (Program of All-inclusive Care for the Elderly) and managed continuing care entities. Our Fellowship is

	designed to provide broad educational experience for individuals interested in pursuing careers in senior services. Under the guidance of senior executives and over the course of the 12 month period, The Continuing Care Fellow will work on a series of key projects within our NHM service lines.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com

Missouri

Fellowship Title	Executive Management Fellowship
Organization and Address:	Washington University School of Medicine Other 660 S. Euclid Ave Box 8003 St. Louis, MO 63110
Number of Positions	1
Salary	Paid
Reports To	Associate Vice Chancellor for Administration and Finance
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2018
Fellowship Description	The fellowship is a two-year program designed to provide participants with a thorough exposure to the operation and governance of a nationally ranked, research-based medical

	<p>school and academic medical center.</p> <p>The fellow acts as a member of the dean's senior management team for the School of Medicine and participates in relevant faculty and leadership forums and other executive level meetings in which the dean and other members of senior leadership routinely participate.</p> <p>For more detailed information about the structure,purpose and description of our fellowship please visit: http://medicine.wustl.edu/executive-management-fellowship/</p>
To Apply	<p>The Executive Management Fellowship is open to graduates from accredited MHA, MBA, MPH or other health care- or research-related professional programs approved by the dean.</p> <p>The ideal candidate for the fellowship has completed a graduate course of study in business, public health or health care administration in preparation for a career in health care administration. Individuals from other educational back-grounds who are interested in exploring the field of medical school administration are also encouraged to apply.</p> <p>Application and Supporting Documentation</p> <p>Submission of the following application materials is strongly encouraged by October 2, 2017.</p> <ul style="list-style-type: none"> • Current resume of work, professional and academic achievement • Two letters of recommendation from academic sponsors • Official undergraduate and graduate transcripts for all schools attended • Personal statement, no longer than two pages in length <p>Your personal statement should address the reasons for your interest in the fellowship program and how the experience relates to your personal career goals.</p> <p>Incomplete applications and those received after October 2, 2017 may not be considered.</p> <p>Submission Instructions: We are participating in the National Administrative Fellowship Centralized Application Service (NAFCAS). NAFCAS is a simplified and streamlined application process for candidates interested in applying to administrative fellowships.</p> <p>Please submit ALL application materials through the NAFCAS at nafcas.liasoncas.com</p> <p>If you prefer to mail the materials, please send to:</p> <p>Richard J. Stanton Associate Vice Chancellor for Administration and Finance Washington University School of Medicine Campus Box 8003 660 S. Euclid Ave. St. Louis, MO 63110-1093</p>
To Apply URL	http://medicine.wustl.edu/executive-management-fellowship/

New York	
Fellowship Title	Administrative Fellow
Organization and Address:	Northwell Health 1979 Marcus Avenue Lake Success, NY 11042
Number of Positions	3-5
Salary	Paid
Reports To	Chief Learning Officer
Application Deadline	10/2/2017
Selection Date	11/2017
Approximate Start Date	7/2018
Fellowship Description	<p>The administrative fellowship program is designed for recent graduates from an accredited graduate program with a focus in health care administration (MBA/MHA/MHSA/MPA/MPH).</p> <p>The administrative fellowship program provides preparation in executive development for future healthcare leaders through a combination of departmental rotations, problem-solving projects and participation in managerial functions throughout various organizational and operational settings within the Northwell Health. This gives the fellows a valuable opportunity to gain practical operational experience and knowledge of the various aspects of healthcare, along with contact and interaction with all levels of leadership throughout the health network under executive-level mentorship.</p> <p>The fellowship is a 12-month program that consists of facility and departmental rotations, project management, one-on-one mentoring, and attendance at various health system meetings and events. Each administrative fellow is assigned a member of the senior leadership team as a mentor/advisor for the duration of the fellowship program. Participants will be assigned rotations based on their interests and discussion with their assigned mentor/advisor. The rotations will expose the fellows to many areas within the health system and healthcare. Fellows are assigned several projects in their rotations. These projects enable the fellows to fully immerse themselves in the departments and facilities to which they are assigned.</p>
To Apply	<p>Application Requirements:</p> <ol style="list-style-type: none"> 1. Cover letter 2. Curriculum Vitae/Resume 3. Official transcript(s) (Graduate level only) 4. Three (3) letters of recommendation 5. One essay addressing the following questions: <ul style="list-style-type: none"> ◦ Why have you chosen to pursue a post-graduate fellowship? • What motivated your interest in Health Services Management? <p>We are a member of the National Council of Administrative Fellowships (NCAF) and adhere to the NCAF application timeline and process.</p>

To Apply URL	https://nafcas.liaisoncas.com/applicant-ux/#/login
Contact Person	Christina Knieste
Email	cknieste@northwell.edu
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North Carolina	
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Fellowship Title	Duke Health PDC Administrative Fellowship Program
Organization and Address:	Private Diagnostic Clinic - Duke Medicine Ambulatory Care Facility/Group Practice 4825 Creekstone Drive Durham, NC 27703
Number of Positions	2
Salary	Paid
Reports To	Vice President of Practice Management
Application Deadline	10/06/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>The Private Diagnostic Clinic (PDC), PLLC, is seeking candidates for its 2018-2020 Administrative Fellowship Program. The PDC is the multispecialty faculty practice of Duke Health. It is one of the first and the largest academic multi-specialty group practices in the United States. As a professional limited liability company (PLLC), the PDC owns and operates primary care and specialty care clinics in 10 counties in central and eastern North Carolina and southern Virginia.</p> <p>The two-year (24 - month) program is coordinated under the direction of PDC senior leadership. The fellow will focus on project work that aligns the interest of the fellow and the PDC's organizational goals and needs.</p>
To Apply	<p>Fellowship applications will open on April 28th, 2017 and close in October 2017. Applications consist of:</p> <ul style="list-style-type: none"> •Statement of Purpose (1 page) •Supplemental Essay (1 page) •Resume/CV •Current Graduate School Transcript (1 Official) •Undergraduate Transcript (Unofficial Accepted) •Two (2) Letters of Recommendation (Acad/Prof) <p>Interested candidates will submit an on-line application through the PDC's website, listed under "Careers". If you have any further questions or would like additional information, please visit our fellowship website at https://pdc.dukemedicine.org/careers/pdc-administrative-fellowship.</p>

	If you have further questions please contact the current fellows at pdcadministrativefellowship@duke.edu .
To Apply URL	https://pdc.dukemedicine.org/careers/pdc-administrative-fellowship
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Fellowship Title	Administrative Fellowship
Organization and Address:	University of North Carolina Hospitals Member hospital of a non-Federal hospital system 101 Manning Drive Chapel Hill, NC 27514
Number of Positions	3
Salary	Paid
Reports To	UNC Hospitals: CFO, EVP; UNC Rex: VP of Operations
Application Deadline	10/01/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	UNC Health Care provides two fellowships: UNC Hospitals (Chapel Hill, NC) and UNC REX Hospital (Raleigh, NC). In general, two Fellows are selected at UNC Hospitals and one Fellow is selected at UNC REX Hospital. It is a one-year appointment to the administrative staff of a nationally competitive health care system. Project-oriented programs are extremely flexible, allowing Fellows to work on projects which match their interests and organizational needs.
To Apply	Resume, transcript, statement, and 3 letters of recommendation are needed to apply. Please visit our website for additional details: http://www.uncmedicalcenter.org/uncmc/careers/search-jobs/post-graduate-administrative-fellowship/application-checklist/
To Apply URL	http://www.uncmedicalcenter.org/uncmc/careers/search-jobs/post-graduate-administrative-fellowship/
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Fellowship Title	Administrative Fellowship Program
Organization and Address:	Vidant Medical Center Member hospital of a non-Federal hospital system 2100 Stantonsburg Rd Greenville, NC 27835
Number of Positions	2
Salary	Paid
Reports To	Senior Vice Presidents
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017

Fellowship Description	<p>Vidant Medical Center (VMC) offers a 18-month administrative fellowship program that provides post-graduate candidates the opportunity to gain training and management experience in a large and diverse health care system. Throughout the program, fellows will:</p> <ul style="list-style-type: none"> • Lead and participate in projects • Gain exposure to key service lines, departments and core functions of the organization <p>The Sr. VPs serve as the preceptors for the program and help the fellows reach program and personal goals by providing guidance and feedback on opportunities and progress.</p> <p>With a staffing population of 6,500, VMC is the flagship hospital for Vidant Health and serves as the teaching hospital for the Brody School of Medicine at East Carolina University.</p>
To Apply	<p>Qualified applicants must be enrolled in or have graduated from an accredited advanced degree program in health care administration, health policy, business administration or other as deemed appropriate.</p> <p>This position is designed to serve as an extension of an academic experience to meet requirements for degree completion or for additional exposure to health care management.</p> <p>Qualified candidates are on schedule to complete their degree before the fellowship program's June start date. However, if the fellowship program is the last requirement for completing a graduate program, then it is acceptable for the degree requirements to be completed by the end of the fellowship.</p> <p>APPLICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • A statement of interest page explaining your qualifications and objectives for the fellowship and how the experience will advance your career. Statement of interest should be no longer than a maximum of two pages. • A current resume' • A letter of recommendation from your program director or professor and at least one professional recommendation. Letters must be signed. • Official copies of undergraduate transcripts and the most recent graduate school transcripts. Only official copies will be reviewed. <p>Interested applicants are to submit the above requirements to:</p> <p>Doris Hill Administrative Assistant, Human Resources Vidant Medical Center PO Box 6028 Greenville, NC 27835-6028</p> <p>Applications must be received by October 2, 2017. Applications received after the deadline will not be considered.</p> <p>SELECTION PROCESS:</p>

	<p>June 13, 2017: Application period opens</p> <p>October 2, 2017: Applications due</p> <p>Early October: Phone interviews with top qualified candidates</p> <p>Mid-October: In person interviews with final candidates</p> <p>November 13, 2017: Selection and notification</p> <p>June 4, 2017: Tentative start date</p>
To Apply URL	https://www.vidanthealth.com/fellowship/
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Ohio	
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Fellowship Title	Administrative Fellow
Organization and Address:	<p>Cleveland Clinic</p> <p>Freestanding Hospital/Medical Center</p> <p>9500 Euclid Avenue</p> <p>Cleveland, OH 44195</p>
Number of Positions	4
Salary	Paid
Reports To	Gina Cronin
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	Cleveland Clinic's Administrative Fellowship Program is a 12-month post-graduate training program. The fellowship is project –oriented and gives the fellows numerous opportunities to participate in projects throughout the Foundation. The program is geared to the self-starter who has some practical experience in the health care environment.
To Apply	<p>Application Process</p> <p>Cleveland Clinic Administrative Fellowship Program will accept applications directly through NCAF's National Administrative Fellowship Centralized Application Service (NAFCAS), beginning July, 2017 – October 3, 2017.</p> <p>It is preferred applicants apply through the NAFCAS website. If an alternate method of applying is necessary, please contact us.</p> <p>Application Requirements</p> <ul style="list-style-type: none"> • Cover Letter (addressed to Gina Cronin, Program Director) • Resume • Graduate letters of recommendation (one academic and one professional) • Official graduate school transcript • Official or unofficial undergraduate transcript • Essay Questions (to be determined)
To Apply URL	http://my.clevelandclinic.org/professionals/fellows-program
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Fellowship Title	Trinity Health Fellow - Finance - Columbus, OH

Organization and Address:	Mount Carmel Health System Member hospital of a non-Federal hospital system 6150 East Broad Street Columbus, OH 43213
Number of Positions	1
Salary	Paid
Reports To	Senior Organizational Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an educational experience for individuals who are interested in management responsibilities in nonprofit, multi-unit healthcare systems and who have demonstrated the potential for high-level executive leadership in the field. The fellow selected for this position will be focused in finance and complete finance-related projects.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Trinity Health Fellow - Columbus
Organization and Address:	Mount Carmel Health System Member hospital of a non-Federal hospital system 6150 East Broad Street Columbus, OH 43213

Number of Positions	1
Salary	Paid
Reports To	Senior Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an learning experience for individuals who are interested in management responsibilities in nonprofit healthcare systems and who have demonstrated the potential for leadership in the field. The program design is adapted to match the participants' goals and objectives and the opportunities within Trinity Health.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	OhioHealth Administrative Fellowship
Organization and Address:	OhioHealth Freestanding Hospital/Medical Center 3535 Olentangy River Rd Columbus, OH 43214
Number of Positions	4
Salary	Paid
Reports To	Executive Leadership

Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>The OhioHealth Administrative Fellowship is a 2-year program designed as a pipeline for recent graduates to develop as healthcare leaders within the OhioHealth System. We will ensure you are paired with a great mentor and are receiving routine coaching from an executive preceptor. There is an emphasis on active involvement and becoming an independent contributing member of the team at each care site.</p> <p>Year 1 – Project and Experiential Focus</p> <p>Year 2 – Management Focus</p>
To Apply	<p>To apply, access the National Council on Administrative Fellowships (NCAF) website at https://nafcas.liaisoncas.com and apply for a membership. All applications must be submitted through NCAF's National Administrative Fellowship Centralized Application Service (NAFCAS) portal to be considered.</p> <p>Application Opens: June 13, 2017 Application Deadline: October 2, 2017</p> <p>If you have any questions regarding the application process, please contact AdminFellows@ohiohealth.com.</p>
To Apply URL	https://www.ohiohealth.com/careers/who-we-hire/students/administrative-fellowship

Fellowship Title	Roger J. Sherman Administrative Fellowship
Organization and Address:	Akron Children's Hospital One Perkins Square Akron, Ohio 44308
Number of Positions	1
Salary	Paid
Reports To	Chief Operating Officer & Executive Vice President
Application Deadline	10/2/2017
Selection Date	11/2017
Approximate Start Date	5/2018
Fellowship Description	Akron Children's Hospital offers the Roger J. Sherman Administrative Fellowship, a year-long opportunity for individuals with an interest in healthcare administration to gain experience in leadership and executive-level decision-making. Initially, the fellow meets with key leaders and directors, and is expected to gain experience in all areas of the hospital. The fellow interacts with all levels of administrative, medical, professional and

	<p>community groups to learn about the management of an integrated healthcare organization. The Chief Operating Officer and Executive Vice President of the hospital serve as preceptors. Fellows complete 3-4 major projects throughout the year, along with multiple smaller projects related to hospital-wide operations or specific department needs. Fellows provide support for the evaluation and/or resolution of hospital regulations, procedures and practices. The fellowship offers a competitive stipend and benefit package, and is scheduled for a 12-month period. REQUIREMENTS - MHA/MHSA, MBA, MPH, or MS, etc. specializing in hospital administration or healthcare administration from a CAHME-accredited program - Candidate must have thorough knowledge of hospital operations through previous administrative experience. RESPONSIBILITIES - Investigate, research, and analyze activities impacting hospital-wide or intra/interdepartmental operations. - Participate in strategic planning processes. - Attend meetings and participate on committees. - Maintain professional affiliations and enhance professional growth and development. - Assist departments with internal reviews on operational productivity. - Coordinate information-gathering and completion of surveys from licensing agencies and educational and/ or public institutions. - Conduct internal/external studies and surveys, such as competitiveness and/or productivity comparisons. - Work on financial cost analyses and projections. - Coordinate successor fellow and summer resident applications, interviews, rotations and potential projects list. Positions held at Akron Children's by past fellows include: - Operations Manager, Regional Specialty Sites - Manager of Finance and Business Systems, Surgical Subspecialties - Operations Manager, Hematology-Oncology</p>
To Apply	<p>Application Deadline: Oct. 2, 2017</p> <p>Selection Date: Mid November 2017</p> <p>Start Date: Preferably May 2018 (subject to change)</p> <p>How to Apply:</p> <ul style="list-style-type: none"> - Applications should be submitted through NAFCAS. - The 3 required letters of recommendation should be submitted using the "Supporting Information" quadrant and should include the following: <ul style="list-style-type: none"> -Academic (A letter from your Graduate Program Director is highly recommended) -Professional (Must be a recent employer or preceptor) -Other (A second professional letter is highly recommended) <p>Contact the current fellow for more information: nmiller2@chmca.org</p> <p>Please note: We are unable to sponsor work visas</p>
To Apply URL	http://nafcas.liaisoncas.com
Contact Person	Nathan Miller
Email	NMiller2@chmca.org
Phone	330-543-5493
Pennsylvania	

Fellowship Title	Trinity Health Fellow - SEPA
Organization and Address:	Mercy Health System of Southeastern Pennsylvania Member hospital of a non-Federal hospital system One West Elm Street, Suite 100 Conshohocken, PA 19428
Number of Positions	1
Salary	Paid
Reports To	Senior Organization Leader
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	The Trinity Health fellowship program is designed to provide an educational experience for individuals who are interested in management responsibilities in nonprofit, multi-unit healthcare systems and who have demonstrated the potential for high-level executive leadership in the field.
To Apply	<p>Trinity Health's Fellowship Program is open to all individuals holding a graduate degree or due to graduate upon completion of a fellowship, in healthcare administration, business administration, public health, health informatics, or other related fields from an accredited program.</p> <p>Trinity Health is a member of the National Council of Administrative Fellowships (NCAF). To apply, candidates must submit an application at the following link by October 2:</p> <p>nafcas.liaisoncas.com</p> <p>The following materials will be requested: 1) Current resume, 2) Official graduate transcript, 3) Two letters of recommendation, at least one from a faculty member if currently enrolled in a graduate program, and 4) Narrative statement which addresses: A. What would you bring to Trinity Health to help us better live out our mission? and B. How would the fellowship help you achieve your career goals? 5) Desired Trinity Health locations in order of preference. If you are interested in multiple Trinity Health locations, it is only necessary to submit one Fellowship application. For available locations check the Trinity Health Fellowship website.</p> <p>For more information, see our website: http://www.trinity-health.org/fellowship</p>
To Apply URL	http://nafcas.liaisoncas.com
Fellowship Title	Administrative Fellow
Organization and Address:	UPMC Freestanding Hospital/Medical Center 200 Lothrop St Pittsburgh, PA 15232

Number of Positions	8
Salary	Paid
Reports To	Fellowship Directors
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	June 2017
Fellowship Description	<p>The UPMC Administrative Fellowships are two-year programs for graduate level students with a passion for healthcare management. UPMC, a world-renowned health care provider and insurer, is inventing new models of accountable, cost-effective, patient-centered care.</p> <p>Fellows will spend their first year rotating with executive level leadership, participating in various projects, meetings, and initiatives through a variety of core functional rotations. The second year is flexible and allows the fellow to spend time working in an area of interest and/or organizational need.</p>
To Apply	<p>Interested applicants, prior to starting the fellowship program, must have a master's degree* in:</p> <p>Business Administration (MBA) Health Administration (MHA) Public Health (MPH) Or other related master's degree program</p> <p>Candidates must also possess excellent analytic and communication skills, and should be motivated and self-starting.</p> <p>*Candidates finishing master's degree programs requiring an administrative residency after completing classroom curriculum are eligible to apply. Accepted candidates are required to complete both years of the administrative fellowship program.</p> <p>The UPMC Administrative Fellowship application is found via the NAFCAS portal. Applicants must submit all documents to formally apply to the program:</p> <p>1. Please submit the following application materials in a single PDF to http://nafcas.liaisoncas.org/:</p> <p>Administrative Fellowship Application Checklist (download the PDF from the provided URL)</p> <p>Personal Statement (two page limit):</p> <ul style="list-style-type: none"> - Describe how an Administrative Fellowship at UPMC aligns with your professional career goals. If you are applying to more than one UPMC Administrative Fellowship program, briefly describe your interest in each program. - Discuss your first work experience (college or earlier) and describe the valuable skills it gave you. - Provide a brief summary of hobbies and personal interests. <p>Resume or curriculum vitae</p>

	<p>Official or unofficial undergraduate transcript</p> <p>Official or unofficial graduate transcript</p> <p>Two letters of recommendation (one professional, one from graduate program director or professor)</p> <p>All Applications are due by October 2, 2017.</p> <p>UPMC is a proud member of the National Council of Administrative Fellowships (NCAF) and will be following their uniform timeline of events.</p>
To Apply URL	http://nafcas.liaisoncas.org/
Texas	
Fellowship Title	Houston Methodist Administrative Fellowship
Organization and Address:	Houston Methodist Freestanding Hospital/Medical Center 6565 Fannin St Houston, TX 77030
Number of Positions	1
Salary	Paid
Reports To	Peyton Elliott, MHA, VP Operations Houston Methodist West Hospital
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	This 18-month program provides comprehensive exposure to operations, finance, consulting, strategic planning, and management - in both academic and community hospital settings. The first few weeks are spent meeting with senior leadership throughout the organization and learning about key initiatives. Following the orientation period, individuals enter into a rotation-based curriculum with some customization available to optimize his/her experience. Fellows work directly with executives throughout the program and are involved in leading and participating in high-visibility projects across the system. Rotations may include: Houston Methodist Hospital, HM Community Hospitals, HM Global, HM Corporate Entities and the TMH Physician Organization.
To Apply	Houston Methodist will be participating in the National Administrative Fellowship Centralized Application Service (NAFCAS). NAFCAS is a simplified and streamlined application process for candidates interested in applying to administrative fellowships. <p>NAFCAS will open to applicants in June. All of the requirements and necessary material can be found on the NAFCAS website.</p>

	<p>Houston Methodist Administrative Fellowship page: https://www.houstonmethodistcareers.org/students-admin-fellowship-prog.html</p> <p>Applications are due: October 2, 2017</p> <p>Candidates must have completed the classroom portion of their Master's degree by June 1, 2018.</p> <p>If you have questions or concerns about the application process please email OpsFellowshipApp@houstonmethodist.org.</p> <p>Note: Applying through the NAFCAS Application Portal requires an application fee of \$32. Questions about this process or concerns regarding an ability to pay should be directed to opsfellowsapp@houstonmethodist.org. Alternative submission methods can be made available.</p>
To Apply URL	https://nafcas.liaisoncas.com/applicant-ux/#/login
Wisconsin	
Fellowship Title	Administrative Fellowship
Organization and Address:	Froedtert & The Medical College of Wisconsin Freestanding Hospital/Medical Center Froedtert & the Medical College of Wisco 9200 West Wisconsin Avenue Milwaukee, WI 53226
Number of Positions	1
Salary	Paid
Reports To	Executive Director, Organizational Learning
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	The Administrative Fellowship at Froedtert & The Medical College of Wisconsin is a two-year, project-based program designed to promote the development of future healthcare leaders. The Fellowship is sponsored by the Health System CEO and an executive preceptor is assigned to the Fellow. This structure provides opportunities for mentorship from senior leaders, continued learning within an academic health system, and exposure to projects that fulfill organizational needs while satisfying the Fellow's interests and goals. The Fellow is expected to attend meetings across the system, participate on committees, and lead team projects while the second year provides an increased focus on leadership and management of long-term projects.
To Apply	Qualified applicants must have obtained a graduate degree through an accredited program in health administration or business administration with an emphasis on healthcare, public

	<p>health or a closely related field.</p> <p>To apply candidates must submit their application through the NAFCAS-Centralized Application Service, which opens on June 13, 2017 and can be accessed via the following link: http://nafcas.liaisoncas.org/.</p> <p>Application deadline: October 2, 2017 Selection announcement date: November 13, 2017 Start date: July 2018</p> <p>For more information about the organization, please visit www.froedtert.com.</p> <p>For more information about the fellowship, please contact Laura Von Asten, Talent Business Partner, at laura.vonasten2@froedtert.com or visit http://www.froedtert.com/administrative-fellowship</p> <p>Froedtert & The Medical College of Wisconsin is a member of the National Council for Administrative Fellowships. For more information on NCAF please visit: http://nchl.org/static.asp?path=7003</p>
To Apply URL	http://www.froedtert.com/administrative-fellowship
Fellowship Title	SSM Health Wisconsin Administrative Fellowship
Organization and Address:	SSM Health in Wisconsin Other 1808 West Beltline Hwy Madison, WI 53715
Number of Positions	1
Salary	Paid
Reports To	Regional President of Hospital Operations
Application Deadline	10/02/17
Selection Date	November 2017
Approximate Start Date	July 2018
Fellowship Description	<p>The SSM Health - Wisconsin Administrative Fellowship will develop new healthcare leaders to become executive influencers of tomorrow. Based in Madison, WI, the 18-month rotation and project based curriculum is designed to provide its Fellows with an educational working environment that promotes development of analytical, project management and communication skills in team-based settings. Directed by members of the senior management teams, the fellowship provides broad-based exposure to critical knowledge areas:</p> <ul style="list-style-type: none"> •Governance •Human Resources •Finance •Healthcare IT •Quality and Performance Improvement

	<ul style="list-style-type: none"> •Laws and Regulations •Professionalism and Ethics •Healthcare literacy and delivery •Management •Strategic Development
To Apply	<p>To Apply, please submit materials on the NCAF's National Administrative Fellowship Centralized Application Service (NAFCAS). We require the following for a completed application:</p> <ul style="list-style-type: none"> •Cover Letter •Resume/CV •Personal statement of interest outlining career objectives (2-page maximum) •Two Letters of Recommendation (one must be from graduate program chair or director) uploaded in the "Supporting Information" quadrant of NAFCAS •Essay as described on the "Questions" Page <p>Following the application submission deadline, selected candidates will participate in phone interviews. Finalists for the Fellowship program will be invited for in-person interviews. Travel expenses will be subsidized for applicants invited for in-person interviews.</p>