

Fellow or Senior-Level Executive Reference Form—



Confidential

Side A: Completed by Candidate

Fellow Candidate: Complete the information on this side and then forward this form to your reference for their completion of the reverse side.

Reference: Please complete the reverse side of this form and mail or email it to ACHE (see reverse side) as soon as possible. You may also complete and submit your reference form at ache.org/FACHE/submit-a-reference.

Date

Reference Information

NAME

TITLE

ORGANIZATION

ADDRESS

CITY

STATE

ZIP

Candidate Information

NAME

TITLE

ORGANIZATION

ADDRESS

CITY

STATE

ZIP

Fellow or Senior-Level Executive Reference Form—

Side B: Completed by Reference

Reference: Please email, mail or complete this form online at [ache.org/FACHE/submit-a-reference](https://www.ache.org/FACHE/submit-a-reference).

Confidential Inquiry on Applicant to Become a Fellow of the American College of Healthcare Executives

You have been listed as a reference by the candidate whose name appears on the reverse side. We would appreciate your completing and returning this form to ACHE as soon as possible. Your reply will be held in strict confidence.

ACHE is interested in learning of the candidate's professional reputation for competence, judgment, integrity and ethics. Candidates must currently be in an executive-level healthcare management position with a minimum of 5 years of healthcare management experience. Please review the definition at [ache.org/FACHE](https://www.ache.org/FACHE). Thank you.

Do you recommend this candidate for Fellow status in the American College of Healthcare Executives?

☐

Yes

☐

No

Questions

This reference may be completed by an ACHE Fellow or a senior-level executive (vice president or higher in the candidate's organization).

1. Please describe how you know the candidate
2. What are the candidate's responsibilities in the organization?
3. The candidate must currently be in an executive-level healthcare management position with a minimum of 5 years of healthcare management experience to be eligible for Fellow status (see executive healthcare management definition at [ache.org/FACHE](https://www.ache.org/FACHE)). Does the candidate meet this definition?

☐ Yes or ☐ No

Please provide your rationale

4. Do you recommend this candidate for Fellow in ACHE?

☐ Yes or ☐ No

PRINTED NAME

SIGNATURE

DATE

Submit online at [ache.org/FACHE/submit-a-reference](https://www.ache.org/FACHE/submit-a-reference) or by mail or email.

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