

## Forum on Advances in Healthcare Leadership Research FAQ

Q: Do you have to be a member of ACHE to submit a proposal?

A: No.

Q: Do I need to address all of the evaluation criteria in my proposal?

A: Yes.

Q: Do I need to follow the required proposal format for my proposal?

A: Yes.

Q: Can I submit a proposal for research that has been presented or published elsewhere (or is under consideration for publication elsewhere)?

A: Yes, but if your work is being considered for publication elsewhere, please be sure that their rules do not prohibit you from presenting it at the Forum.

Q: What is the purpose of the Forum?

A: To acquaint Congress attendees, many of whom are healthcare administrators, with current research in healthcare leadership that might be of direct use to them.

Q: What is the format for the Forum presentation?

A: The Forum contains two presentations given by two researchers presenting their work. The full session is 60 minutes; each presenter has 20 minutes to present a summary of his or her research methods, findings and implications for healthcare practitioners (a PowerPoint presentation). There is some time allocated for presenters to answer audience questions and for discussions.

Q: How are proposals selected for presentation at the Forum?

A: The presentations are selected by ACHE's Research Committee. The proposals that are most likely to be selected by the committee are those presentations about research on a topic they feel will interest a wide audience at Congress (Relevance and Scope of Interest), that present insights useful to healthcare practitioners that they can consider for their own organizations right away (Utility), and that are based on solid research. Proposals must be clearly written so the committee can judge how well the criteria are met from the proposal (Cogency)