This Quick Reference Guide is intended to serve as a brief overview of the requirements for advancement to Fellow status in ACHE.

**Advancing to Fellow**

You must meet all of the credential requirements prior to submitting an application and sitting for the Board of Governors Examination. ACHE Members qualify to submit a Fellow application if they have completed the following requirements:

- Be a current ACHE Member with a minimum of three years at the Member, Faculty Associate or International Associate levels
- Hold a master’s degree (or other post-baccalaureate degree)
- Currently hold an executive healthcare management position and have a minimum of five years of healthcare management experience
- Demonstrate 36 hours of healthcare-related continuing education within three years prior to submitting a Fellow application—12 hours must be ACHE Face-to-Face Education credits
- Provide two examples of community/civic activity participation and two examples of healthcare-related activity participation within three years prior to submitting a Fellow application
- Provide two references: One structured interview with a current Fellow and one reference from either another Fellow or a senior leader in Member’s organization

For more information on the Exam visit [ache.org/FACHE](http://ache.org/FACHE)
Earn the Distinction of Board Certification

The requirements to advance to Fellow reinforce that you are an experienced healthcare leader committed to excellence for the following reasons:

You are committed to the healthcare management profession. Having a minimum of five years of executive healthcare management experience demonstrates a minimum standard of practical experience needed to be certified.

You support and participate in the preeminent professional society for healthcare executives. Having three years tenure as an ACHE Member, Faculty Associate or International Associate demonstrates commitment to the healthcare management profession and to ACHE.

You are committed to professional development—a hallmark of ACHE—in a highly competitive and transformative environment. Having a master’s degree (or other post-baccalaureate degree) demonstrates a minimum standard of education needed to be certified.

Additionally, attaining healthcare-related continuing education hours—12 of which must be ACHE Face-to-Face Education credits—is important because it educates participants on topics integral to healthcare management, provides an environment for shared learning and peer networking opportunities, and reinforces collegial interaction.

You can provide testament to the professional attributes required to attain Fellow status. Providing two references—at least one from a Fellow—provides candidates the opportunity to network among their peers and attests to a candidate possessing the professional attributes required of Fellow status. The other reference should be from either another Fellow or a senior leader in your organization.

You are a recognized leader who goes above and beyond in serving their community. Participating in community/civic activities demonstrates commitment to being involved in the community a candidate serves.